

Steps to File a GST return:

<https://www.canada.ca/en/revenue-agency/services/e-services/e-services-businesses/business-account.html>

Log into CRA MyBusiness account

Click on the RT0001 link

File a GST return

Choose first bullet GST (ending in GST34)

Next

Enter the start of the period

Enter the end of the period

Next

Fill in the numbers in the return

Check to certify

Submit

Save the document as a PDF

Open in bottom left corner of browser

Print

Sign out when completed.